



## Letter of Assignment (Internal - Broker to Broker)

To: (Insurance Company)

From: (1st Policy Holder's name)

Date of Birth:

From: (2nd Policy Holder's name)

Date of Birth

Policy Type: (Household, Let Property or ASU)

Details of the Policy being transferred:

Address of property covered -

Postcode:

Contact telephone number: (Policy Holder)

Email Address: (Policy Holder)

Client ID or Policy Number:

Renewal Date:

Current (holding) Broker Name:

This letter authorizes and instructs you to transfer the servicing of my insurance policy to:

Broker ID:

Broker Name:

Company Name:

Company Address:

Postcode:

1st Policy Holder's Signature:

2nd Policy Holder's Signature:

Date: